

Minutes of the South Summit School District Board of Education Meeting held on **March 10, 2016**, beginning at 6:00 p.m. in the Board Room at 285 East 400 South, Kamas, UT.

Present: Mr. Craig Hicken, President; Mrs. Suni Woolstenhulme, Vice President; Mr. Jim Snyder, Mr. Steve Hardman, Mrs. Debra Blazzard, Superintendent Shad Sorenson, Mr. Kip Bigelow, Business Administrator.

Guests: Ryan Brown, Kena Rydalch, Carolyn Simkins, Wade Woolstenhulme, Lynda Whitmore, Luke and Courtney Thomas, Anna and Eden Tunbow, JayVien Clegg, Shay Clegg, Merrinn Edwards, Lisa Flinders, Annie, Todd and Atticus Crowther, Lorie Miner, Brent Gines, Louise Willoughby

1. President Hicken called the meeting to order at 6:02p.m.
2. President Hicken gave the invocation.
3. Mr. Steve Hardman led the Pledge of Allegiance.
4. Student Success Spotlight: The Board recognized a few of the SSES Creative Challenge winners. Principal Willoughby introduced students who won awards in Photography, Science, Art and Music. The Board was impressed as the students showcased their outstanding talents. The students took a picture with the Board.
5. Public Comment: Mrs. Merrinn Edwards addressed the Board on the inconsistencies, among the three schools, on interpretation of the dress code policy regarding the SSMS
6. The Board reviewed the Consent Calendar.
7. Mr. Steve Hardman motioned to approve the Consent Calendar which included the following:
 - a. Minutes of the February 11, 2016 Board Meeting
 - b. Minutes of the February 11, 2016 Work Session
 - c. February 2016 Check Summary
 - d. February 2016 Revenue Report
 - e. February 2016 Expenditure Report
 - f. New Hires:
 - Substitute Teachers
Emily A. Foard
 - Aides
Brittany Evans – 1st Grade
Amanda Blazzard – 1st Grade & After-School Facilitator
Taylor Reidhead – 3rd Grade
 - Volunteers
Mark Hoyt – Asst. Baseball Coach
McKinley Smoot – Asst. Soccer Coach/Goal Keeper Coach
 - Travel Requests
*Deborah Lambert - Commission on Adult Basic Education Conference (Dallas, TX)
*Louise Willoughby, Dean Evans, Kelli Woolstenhulme, Lady Castaneda, Janese Weatherford, Dana Blazzard & Courtney Thomas – PLC Conference (San Antonio, TX)
*Annie Grappone – Silver State AP Training (Las Vegas, NV)
*Annie Grappone – AP Summer Institute–AP Literature (NYC)
 - Home School Certificates
Paris Gough
Esmeralda Mateos
8. Seconded by Mrs. Debra Blazzard.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None

9. Information/Report Items:

- a. SSHS Trustlands Mid-Year Progress Report. Principal Woolstenhulme introduced Linda Whitmore, Chair, SSHS Site Council to report on the following goals:
- Wild Cat Academy – directed by Robert Patrick, Counselor. Tracks students who need academic assistance. Brandi Heywood, paraprofessional, facilitates the class. Assists students with reading, etc.
 - Professional Development – With changes in the core and AP classes, set aside \$300/teacher to attend conferences. 15 conferences were attended. May increase AP classes due to student demand.
 - Math Peer Tutoring – Pay high school students to tutor in the Math Lab after school. Developed communication strategies to parents to get more students in the lab. Chad Peterson, math teacher in the lab.
 - Technology Resources - Purchased projectors & scanners for teachers, calculators for math lab, & IXL Math Program for students.
 - Successful Kids Program – Reward program for successful students. Working on Teton Adventure trip or Zions National Park Trip.
 - Future Goals: To hire another part-time aide in the Wild Cat Academy and continue with supporting their current goals. Allow paraprofessional(s) to have prep time. Looking into Americorp Grant to fund a full-time tracker – SSHS would pay \$9,000 all else covered by Americorp. Possibly pay \$25/student for the Aspire exam fee.
- b. SSHS Trustlands Amendments. Change Goal #4 “Technology Resources” to “Technology and Resources” and to reallocate any carryover funds.

10. Motion by Debra Blazzard to approve the amendment to the SSHS Trustlands Report Goal #4 to read “Technology and Resources” rather than “Technology Resources” and to reallocate any carryover funds to be used to purchase additional technology and instructional resources that will aid in the instructional process.

Seconded by Mr. Steve Hardman

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

11. Information/Report Items (con't.)

- c. Strategic Planning – Mission Statement. Kena Rydalch and Lisa Flinders are facilitating focus groups and stakeholder input to provide information to help the Board potentially modify the District mission statement for their Master's project. Everyone should know the Mission Statement. Conducted a survey asking, “What do you value in education? The common theme was “teachers who care.” Their plan is:
- April – Conduct a survey with the students.
 - May – Visit 10 families from each school.
 - June – Compile information and create a rough draft of Mission Statement.
 - July - Present draft Mission Statement to the Board.
 - August – Present final draft Mission Statement to the Board for approval.
- d. SSMS Trustlands Mid-Year Progress Report. Principal Camp introduced Lorie Miner, Chair, SSES Site Council to report on the following goals:
- Reading and Fluency Comprehension – Funding programs to increase students reading skills and RTI.
 - Intervention for Students who are Falling Behind in the Classroom – Provide para-professionals to track absenteeism and assist students with their math skills, etc.
 - Professional Development – Fund professional development for teachers.
 - Science – Fund the Yellow Stone program. Have received positive feedback.
 - Behavioral Goal – Keeping students responsible for their work. Provide incentives. Council wants to increase efforts in this area – possible after-school program for next year.

- Future Goals: Anticipate having funding next year to hire another para-professional to provide intervention to students and assist them with math.
- e. SSES Trustlands Mid-Year Progress Report. Principal Willoughby introduced Ryan Brown, Chair, SSES to report on the following goals:
- Writing, Reading & Math – Plans built around data. Funded 5 half-time Aides to assist with the RTI structures.
 - Professional Development – Funded multiple professional development opportunities and coaching engagement strategies for teachers. Strengthen Tier I Professional Development – PLC in Dallas, TX
 - Extended Learning Opportunities – Continue to provide after-school program Tuesdays and Thursdays.
- f. Student Learning Data. Robert Patrick, SSHS Counselor shared data assessments acquired from the State funded ACT, Plan and Explore tests (that are being replaced by the non-State funded ASPIRE test). Mr. Patrick recommends that the ASPIRE test be given to 8th, 9th and 10th grades so their weak subjects can be tracked and improved upon in preparation for the ACT test. The better students do on the ACT test, the more scholarships are available to them. In viewing data, the SAGE test is a misrepresentation for tracking college readiness for students.

Brent Gines, IT Specialist/Testing Coordinator, stated that the State's position is that it is counterproductive for the State to fund ASPIRE (\$26/student) because the SAGE tests provide the same data as ASPIRE; that the types of questions on ASPIRE are not similar to the ACT questions; and ASPIRE is another time consuming high stakes test.

Superintendent Sorenson stated that the HS Site Council has reviewed this matter and want to fund ASPIRE. The Board should consider if this should be a Trustlands decision or a Board of Education decision. If Trustlands fund it, the funds would be pulled from other areas, such as Professional Development, etc.

12. Agenda Items:

Policy 5029 – Shared Governance. Second reading. Superintendent Sorenson recommended that the Board consider expanding the negotiations policy to be inclusive of a shared governance philosophy. Mrs. Radke had concerns about the way the first reading read, that if one of the two associations was below 51% then, for the negotiation portion, we would only go with the Shared Governance Board.; and 2) The Board of Education would meet with the Compensation and Advisory Councils for the employees in that classification to review and recommend compensation. Superintendent Sorenson recommended that Policy 5029 be amended today, be put out for public input and brought back for a third reading.

13. Motion by Mr. Hicken to approve adoption of the verbiage as indicated to amend Policy 5029 – Shared Governance; allow it to be put out for public input and brought back for a third reading.

Seconded by Mr. Hardman

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

14. Policy 2007 - Receipt and Handling of Donated Funds. First reading. As a result of the Title I Audit that was conducted by UEN, Mr. Bigelow stated that the auditor felt that the cash-handling policy should include language such as: "All checks must be payable to the school or school district." To eliminate possible payments to individuals.

15. Motion by Mr. Hicken to approve the first reading changes to Policy 2007 as indicated.

Seconded by Mrs. Woolstenhulme.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

16. Policy 5010 – Salaries Policy. First reading. Recommendation from Human Resources office to clarify that the longevity bonus is given to **full-time** classified employees which has been the practice. Should the Board decide to honor 15-20 years of consecutive service for part-time employees, then the Policy would be left as it currently is written which does not state that the bonus is for for **full-time** employees.
17. Motion by Mrs. Woolstenhulme to approve the first reading of Policy 5010.
Seconded by Mr. Hardman.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
18. Policy 5025 – Retirement Benefits. Mr. Bigelow stated that clarifications are needed to ensure policy and negotiation agreement are in alignment. Number 2 should include “eligibility for the post-retirement payroll benefit or stipend is restricted” to distinguish between the stipend and the insurance.
19. Motion by Mr. Hicken to table Policy 5025 until next month’s Board Meeting so that the appropriate verbiage can be added to the Policy.
Seconded by Mrs. Snyder.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
20. Information Items: Superintendent Sorenson presented the following Information Items:
 - a. Truancy Committee. Representatives from North Summit High School, SROs, County Attorney, etc. met to discuss the possibility of unified truancy policies and practices throughout the County in order to track students as they move from school to school to avoid starting over each time a student enters a new district. Parent neglect issues will involve the court system. Superintendent Sorenson is setting up a roundtable meeting with all three districts.
 - b. Legislative Session ends tonight at midnight. Specific bills will need to be reviewed to see how they will impact our district.
 - c. USBA Regional Meeting
March 30, 2016 - 6:00pm - Wasatch Education Center
 - d. Professional Development Day for Faculty
March 25, 2016 - SSMS
21. Business Administration Items:
 - a. Master Plan Process. Mr. Bigelow explained that the process is well on its way. However, due various issues in order to do the study justice, the timeline for completion has been extended to the end of the calendar year.
 - b. SSAFC Child Care RFP. Mr. Bigelow stated that one company responded to the RFP; He was not comfortable with the presented terms and recommended to Mr. Steve Sutherland that the proposal be denied.
22. Board Members Items:
Mrs. Blazzard had several items to report:
 - a. Mrs. Blazzard wanted to clarify if volunteers had to pay \$40 for a background check fees. Superintendent Sorenson stated that the SSSD covers the fee for volunteers.
 - b. Regarding the email from the Park City Coach, Mrs. Blazzard asked if a response was sent. Superintendent Sorenson stated that he would respond on behalf of the Board.
 - c. Mrs. Blazzard wanted to know if we have utilized the speaker in Midway for PLCs. Superintendent stated that at some point he would be utilized.
 - d. Mrs. Blazzard wanted to know if the Board needed to address the absenteeism and grooming policies. President Hicken stated that he is going to ask that they address those issues in a closed session.
23. Mr. Hardman had several items to report:
 - a. Mr. Hardman brought an article for the Board to read in their free time and suggested that the Superintendent might want to meet with administrators to implement in their classrooms.

b. Will there be a July Board Meeting? Superintendent stated that it is basically a strategic planning work session.

24. Mr. Snyder complimented Superintendent Sorenson and his staff on the incredible Opportunities 2016 Night. He attended the keynote speech and one session. He enjoyed the evening, it was well done.

25. Mrs. Woolstenhulme had several items to report:

- a. Mrs. Woolstenhulme also enjoyed the Opportunities 2016 Night.
- b. Mrs. Woolstenhulme, President Hicken and Superintendent attended a meeting in Park City with the North Summit and Park City Districts to discuss various issues.
- c. Mrs. Woolstenhulme stated that two HS boys were not pleased that they have to spend gas money driving to Heber for an automotive program; and are not pleased with the school lunches. She suggested and encouraged them to apply to be a Board student ambassador.

26. President Hicken had several items to report:

- a. President Hicken stated that the Park City meeting had some good dialogue going on even with different outlooks between districts. He is glad for the open communication.
- b. President Hicken heard a lot of good feedback from the community about the Opportunities 2016 Night. It was an awesome opportunity for everyone.

27. Motion by President Hicken to go into closed session at 8:28p.m. to discuss personnel items.

Seconded by Mr. Snyder.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

28. The Board returned from closed session at 8:45 p.m.

29. Motion by Mrs. Woolstenhulme to adjourn at 8:46 p.m.

Seconded by Mrs. Blazzard.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None



Business Administrator



Board President

